



Apple Family Dental

2020 9th Avenue, Suite A

Longview, WA 98632

360-423-5580

CANCELLATION POLICY

Office hours are by appointment only and we do value your time. This office is a private practice dental office and not a dental "clinic". Appointment time is reserved for you alone. Where appropriate, we prefer to schedule longer appointments so we can complete as much needed dental treatment as possible during one appointment. We feel this type of scheduling will cause minimal disruption to your daily schedule and will provide efficiency in completing your dental care. When you make an appointment, please be sure that you will be able to keep it. Morning appointments may be best for more complicated procedures.

Emergencies and unforeseen patient treatment problems may arise, causing schedule changes. Emergencies are unexpected and seem to come at the most inconvenient times. If you have a dental emergency that needs immediate attention, we will always offer to see you at once. We expect that other patients who might be slightly inconvenienced by this will be understanding of the situation. At some point, they may need the same courtesy too!

Like many offices, this office does call to confirm your appointment. Please make a note of any dental appointments we have scheduled in a place where you will be easily reminded. If you cannot make an appointment as scheduled, please notify the office **48 hours** before your appointment. **If you don't notify us in that 48 hour time frame you will receive a first missed appointment letter. For your 2nd missed appointment without 48 hour notification, you will receive a letter stating that you will need to pay a 50.00 deposit to reserve your future appointments.** This is a deposit only and not a fee.

If you have any questions about our appointment cancellation and no-show policy, please feel free to ask us.

Patient signature

Date

Print name

Doctor and Date